

## **NIRUPAMA RAJESH WARRIER**

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### **Summary:**

SET qualified Library Science professional and Research scholar with 15+ Years of experience in managing libraries in Bank, Engineering college and Fine Arts College, with a personal philosophy of maximizing the benefits of library services to its users by focusing on specific requirements of each user.

### **Professional Details:**

#### **I. The Lords Universal College of Education- From 13.8.2018 to 28.2.2019**

##### **Designation : Librarian**

Lords Universal College of Education is a college of education and has an equipped library with books, journals and online resources which caters to the requirements of the faculty and students for their curriculum as well as for research activities.

#### **II. Nalanda Nritya Kala Mahavidyalaya–From 1.3.2005 to 28.2.2014**

##### **Designation: Librarian**

Nalanda Nritya Kala Mahavidyalaya has a unique library consisting of books and non book materials, Journals on various subjects like Indian Classical Dances, Music, Indian Culture, Religion, Philosophy etc. Non book materials consisting of DVDs, CDs, Recordings of various great maestros, etc.

### **Job Profile:**

- Collection development i.e. purchasing of books and periodicals (Technical and general magazines) for continuously updating the college library.
- Collection development of reference books, rare books and non book materials

like CDs, cassettes, DVDs, photographs etc.

- Maintenance of library records, issue/return of library materials to the college students and staff.
- Providing references to researchers as the library is also research oriented.
- Proper classification, cataloguing and indexing of the non book materials i.e. cassettes, VHS tapes, CDs, VCDs, DVDs, etc. so as to retrieve them promptly as and when required for hearing or viewing.
- Assisting in the research activities of Nalanda Dance Research Centre by providing reference materials during workshops, seminars etc.

### **III. Thadomal Shahani Engineering College-From 21.6.1999 to 22.1.2005**

#### **Designation: Librarian**

##### **Job Profile:**

- As librarian, lead a team of 7 library staff to manage the functioning of the library.
- Administrative work of the library, i.e. staff management and library maintenance.
- Collection development i.e. purchasing of books, periodicals, CDs etc.
- Maintenance of records, issue/return of library materials.
- Undertook the work of library computerization by purchase of private library software.
- Providing Internet services to students and staff.

### **IV. Reserve Bank of India-From 5.10.1998 to 5.4.1999**

#### **Designation: Library Internee**

- Was given training in various sections of the library namely issue-return, cataloguing, classification, periodical indexing in the libsys software.

## **V. Tata Infotech Ltd.-From 10.6.1998 to 10.8.1998**

### **Designation: Library assistant (Temporary vacancy)**

#### **Job Profile**

- Circulation of library materials, including inter library loans
- Periodical indexing
- Maintaining and updating ISO 9000 forms in the library
- Handling user reference queries on OPAC
- Worked on SLIM package

#### **Special Achievements**

- Was awarded the **National Merit Scholarship** from the University of Mumbai for the year 1997-1998.
- Undertook and completed the work of library computerization and up gradation using SOUL software system.
- Part of the management committee for NAAC re-accreditation

#### **Professional Trainings & workshops**

- 3 day workshop on **“In Search of Excellence: Quality in Library and Information Service”**, organized by the Department of Library Science, University of Mumbai from November 20-22, 1997.
- Workshop on **“Toward Global Libraries”** organized by the Hyderabad (Sind) National Collegiate Board from February 5-8, 2002.
- Organized a one day Seminar on **“Toward Global Libraries”** at Thadomal Shahani Engineering College on February 11, 2002.
- UGC sponsored one day State level Seminar on **“Importance of Information and Communication Technology in Higher Education”** conducted by Tolani College of Commerce on 28<sup>th</sup> January, 2010.
- 1 day **Training Workshop for office and library staff** at Vivek College of Commerce on 27<sup>th</sup> November, 2010.

#### **Educational Qualifications:**

1. B.Sc in Botany, University of Mumbai, 1996

2. B.Lib.Sc, University of Mumbai, 1997
3. M.L.I.Sc, University of Mumbai, 1998
4. State Eligibility Test (SET), Maharashtra State in Library Science
5. Pursuing Ph.D in Library Science from Tata Institute of Social Sciences, Mumbai

**Publications:**

1. “Role of Library and Information Professionals in Web 3.0 era.”

Published in 10<sup>th</sup> International CALIBER 2015, Innovative Librarianship: Adapting to Digital Realities, Himachal Pradesh University, HP in March 12-14, 2015.

2. “Access to Information and Acquisition of Knowledge in Electronic era.”

Presented in TIFR-BOSLA National Conference on Future Librarianship Innovation for Excellence, 22-23 April 2016, Mumbai.

3. “Application of Semantic Web Technologies for creating Linked Open Data in Information Retrieval” presented in National Conference on Open Data and Data Repositories at Cochin University of Science and Technology, Cochin in March 06-08, 2018 and published in Library Herald's Special issue on Open Data and Open Data Repository, Vol 56, No 1, March 2018.

**Nirupama R. Warriar**